

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
March 12, 2012**

The regular meeting of the Holtville City Council was held on Monday, March 12, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Colleen Ludwig, David Bradshaw and Richard Layton. Jerry Brittsan was absent. Staff members present were Alex Meyerhoff, Nick Wells, and Glyn Snyder. City Treasurer Pete Mellinger, City Planner Justina Arce and City Engineer Jack Holt were also present. Attorney Martin Gonzalez represented Steve Walker in his absence.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 5:33 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 6:05 p.m.

INVOCATION:

The invocation was led by Pastor Doc Seuss of Cornerstone Community Church.

PLEDGE OF ALLEGIANCE:

Mr. Goodsell led the pledge of allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on February 24, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City Of Holtville

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

PUBLIC COMMENTS:

Doug Byram thanked City Council for their services and said they are doing a good job. He also thanked the City Manager for his accessibility.

Derrick Quan was introduced by Doug Byram. He is running for Superior Court Judge Seat 3.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of February 27, 2012**
- 2. Current Demands #30199 To #30259**

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried 4/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mr. Layton attended the dedication ceremony in honor of Madeline Magin for the Holtville High School field improvements and tennis courts.

Mrs. Ludwig attended a Triple A meeting. She also attended the dedication ceremony for Madeline Magin.

Mr. Bradshaw attended a LTA meeting and an Unmet Transportation Needs meeting. He also went to the fair.

Mr. Goodsell attended the auction at the fair and the dedication ceremony for Mrs. Magin. He will be attending a Citizens Advisory meeting at Centinela Prison tomorrow.

UNFINISHED BUSINESS:

3. Consideration Of Applications Regarding Two Vacancies On The Planning Commission – Alex Meyerhoff, City Manager

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to accept the application of Ross Daniels to fill one of the two vacancies on the Planning Commission. All members present were in favor and the motion carried unanimously. Direction was given to staff to re-advertise for the second vacancy.

NEW BUSINESS:

4. Discussion/ Related Action Regarding Adoption of Resolution 12-10 In Support Of TIGER (Transportation Investment Generating Economic Recovery) 2012 Program Grant Application. Resolution 12-10 –Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-10 approving and authorizing the submission of a Grant Assistance application to the Transportation Investment Generating Economic Recovery Grant Program (TIGER) with a total local match of \$100,000 and authorizing the City Manager to sign and file for and on behalf of the City of Holtville the necessary documents to the Grant Program. The motion carried 4/0 in the form of a roll call vote. Mr. Brittsan was absent.

5. Status Update Regarding City of Holtville Beautification Program – Alex Meyerhoff, City Manager

A Community Beautification Program Summary for February 2012 was provided by the City Manager. No action was taken. Mrs. Ludwig suggested that this program be referred to as health and safety issues rather than a beautification program.

6. Discussion/Related Action Regarding Letter of Agreement Between Southern California Association of Governments (SCAG) and the City of Holtville for SCAG Geographic Information System (GIS) Services Program – Alex Meyerhoff, City Manager

A motion was made by Mr. Layton and seconded by Mr. Bradshaw authorizing the City

Manager to sign a Letter of Agreement between Southern California Association of Governments (SCAG) and the City of Holtville for SCAG Geographic Information System (GIS) Services Program. All members present were in favor and the motion carried unanimously.

7. Discussion/Related Action To Approve Resolution No. 12-11 Regarding Advertisement For 1.5 MG Ground Storage Water Reservoir and UV Disinfection System. CalEMA – FEMA. Cal EMA ID: 025-34246, FEMA ID: 0205-34246-00-PW 33 – Jack Holt, City Engineer

A motion was made by Mrs. Ludwig and seconded by Mr. Layton to adopt Resolution 12-11 approving the advertisement of the City of Holtville – 1.5 Million Gallon Ground Storage Reservoir and Ultraviolet Disinfection System Project. The motion carried 4/0 in the form of a roll call vote. Mr. Brittsan was absent.

8. Discussion/Related Action Regarding Adoption of Bid Protest Policy Ordinance No. 477 – Jack Holt, City Engineer

The language for this item was improperly agendized and was removed from the agenda.

INFORMATION ONLY:

9. Information Only Regarding Mid Year Budget Review – Nick Wells, Finance Manager

The Finance Manager noted that a Mid Year Budget Review date will be determined in the near future. Information only; no action taken.

10. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Water Works Supervisor – Frank Cornejo**
- c. Police Department – Gordon Johnson**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Water Works Supervisor and Police Chief. The City Manager reported that the Animal Control Officer had recently completed training.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:00 p.m.

Michael A. Goodsell, Mayor Pro Tem

Glyn Snyder, City Clerk